

The theme of today's board is Mental Health Services



## Leicestershire Partnership NHS Trust

**Public Meeting of the Trust Board**  
**9.30 am Thursday 27 September 2018**  
**Venue: Sparkenhoe Committee Room, County Hall**

### public meeting

Item No.	Timings	Item	Paper Ref	Discussion to be led by
1	9.30 am	Apologies for absence:  and welcome: Helen Abel (Care Quality Commission) Anne Scott (Deputy Chief Nurse) Kevin Harris (Non Executive Director) Dr Brian McKaig (Consultant Gastroenterologist/Deputy Medical Director, The Royal Wolverhampton NHS Trust) Olivia Hay (NHS Graduate General Management trainee) Sameah Akhtar (Legal Affairs Lead)		Cathy Ellis
2		Patient voice – AMH		Adrian Childs
3	9.40	Declarations of interest in respect of items on the agenda		
4		Minutes of the previous meeting, 26 July 2018 <i>(previously circulated to board members as no meeting in August)</i>	A	Cathy Ellis
5		Matters arising actions	B	Cathy Ellis
6		Chairman's Report	C	Cathy Ellis
7		Chief Executive's environmental scan	D	Pete Miller
<b>Strategy</b>				
8	10.00	Better Care Together (BCT), Sustainability and Transformation Partnership (STP) status, and System Leadership Team (SLT) update	Oral	Pete Miller
9	10.10	STP Workstream update – Mental Health all age transformation progress In attendance: <a href="#">John Edwards</a>	Presentation	Helen Thompson

### Performance and Assurance Reports

Highlight reports (taken as read) from board committees: (those highlighted have been reviewed at one or more of the board committees)				
10	10.40	Quality Assurance Committee highlight reports, 21 August and 18 September 2018 (including Care Quality Commission inspection update – action plan in board info pack)	Ei Eii	Liz Rowbotham
11	10.50	• Patient and Carer Experience and Involvement (including Complaints) quarterly report	F	Adrian Childs
12		• Serious Incidents trends - quarterly report	G	Adrian Childs
13		• Self-regulation quarterly report	H	Adrian Childs
14	11.15	• Mortality Surveillance quarterly report	I	Saqib Muhammed
	11.20	<b>Break</b>		
15	11.30	Finance and Performance Committee highlight reports, 21 August and 18 September 2018	Ji Jii	Ruth Marchington
16	11.35	• Finance Report	K	Dani Cecchini
17	11.40	Integrated Quality & Performance monthly report and waiting times compliance tables	L	Adrian Childs
18	11.50	Strategic Workforce Group highlight report, 19 September 2018	M	Pete Miller
19	11.55	• Listening to and Engaging our Staff	N	Sarah Willis
20	12.05	Mental Health Act Assurance Committee, 14 August 2018	O	Faisal Hussain
21	12.10	Charitable Funds Committee highlight report, 4 September 2017	P	Cathy Ellis
<b>Quality Compliance Reports</b>				
22	12.15	Safer staffing – monthly report	Q	Adrian Childs
23	12.20	Guardian of Safe Working Hours (Junior Doctors contract) Quarterly report	R	Saqib Muhammed
24	12.25	Report to LLR NHS Trust Boards and CCG Governing Bodies - Clinical Quality Audit (LLR learning lessons to improve care)	S	Saqib Muhammed
<b>Governance and Risk</b>				
25	12.35	Summary Corporate Risk Register/Board Assurance Framework/Top 5 risks	T	Pete Miller
26		Non Executive Director duties	U	Cathy Ellis
27		Trust Board meeting dates, 2019	V	Cathy Ellis
28		Information Pack (circulated to Board members only) containing: <ul style="list-style-type: none"> <li>• System Leadership Team minutes (June and July 2018)</li> </ul>		Cathy Ellis

		<ul style="list-style-type: none"> <li>• Health and Care Integration Bulletin</li> <li>• Infection Prevention and Control Annual Report (from QAC)</li> <li>• Trust Positive and Safe and Seclusion Report Quarter 1 (April – June) 2018 (from QAC)</li> <li>• Leicestershire and Rutland Safeguarding Children Board, Serious Case Review re Child A 2015 (from QAC)</li> <li>• CQC action plans</li> <li>• Briefing on Physical Health in Mental Health and Learning Disability – Developing a Trust Strategy</li> </ul>	
29		Any other urgent business	Cathy Ellis
30		Public questions on agenda items	Cathy Ellis
31	12.45	<p><b>Date of next meeting:</b> The next public Trust Board meeting will be held on Thursday 25 October 2018 at 9.30 am, in the Framland Committee Room, County Hall</p>	Cathy Ellis
<p>It is recommended that, pursuant to Section 1 (2), Public Bodies (Admission to Meetings) Act 1960, representatives of the press and other members of the public be excluded from the following meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.</p>			

**Confidential meeting of the Trust Board on  
Thursday 27 September 2018  
Venue: Sparkenhoe Committee Room, County Hall**

**confidential agenda**

Item No.	Timings	Item	Paper Ref	Discussion to be led by
32	1.15 30 mins	Staff voice – AMH		Sarah Willis
33		Apologies for absence:  Welcome: Helen Abel (Care Quality Commission) Anne Scott (Deputy Chief Nurse) Kevin Harris (Non Executive Director)		Cathy Ellis
34		Declarations of interest in respect of items on the agenda		Cathy Ellis
35		Confidential minutes of the extraordinary meeting and board development, 26 July 2018 ( <i>no meeting in August</i> )	AA	Cathy Ellis
36		Matters arising actions	BB	Cathy Ellis
37		Chief Executive's Report	oral	Pete Miller
		<b>Board development</b>		
38	2.00	Service presentation – AMH operations – progress update	Presenta-tion	Helen Thompson
39	2.30	Freedom to Speak Up – self-review <i>In attendance: Pauline Lewitt</i>	CC	Pete Miller
	2.45	Break		
		<b>Strategy</b>		
40	2.55	Sustainability Transformation Partnership, Better Care Together and System Leadership Team briefing <ul style="list-style-type: none"> <li>• Community Services Redesign <i>In attendance: Tamsin Hooton (Director of Urgent and Emergency Care, WLCCG)</i></li> </ul>	Oral  Presenta-tion	Pete Miller
41	3.25	Estates strategy overview <ul style="list-style-type: none"> <li>• Strategic Outline Case for Bradgate Unit</li> <li>• Full Business Case for the new CAMHS inpatient unit (<i>appendices in the board information pack</i>)</li> </ul>	Presenta-tions  DD	Dani Cecchini

		In attendance: David Bell (Project Director (CAMHS & Single EPR), Paul Williams (Head of Service, FYPC Group 1), Ian Ferrin (Head of FYPC Finance) and Julie Gibson (Service Development Manager)		
		<b>Finance and performance</b>		
42	4.15	Confidential Finance Report	EE	Dani Cecchini
		<b>Quality</b>		
43	4.20	Reportable issues log <ul style="list-style-type: none"> <li>Level 2 SI investigation report(s) (<i>none this month</i>)</li> </ul>	FF	Adrian Childs
<b>Total for section = 5 mins</b>				
		<b>Items for information</b>		
44		Information pack: <ul style="list-style-type: none"> <li>Confidential System Leadership Team minutes (June and July)</li> <li>Freedom to Speak Up – final self-review including all comments (Paper CC refers)</li> <li>Appendices for the FBC for the new CAMHS inpatient unit</li> </ul> <p>Confirmed minutes available to Board members on request (matters have previously been highlighted in the Chairs' reports):</p> <ul style="list-style-type: none"> <li>Quality Assurance Committee</li> <li>Finance and Performance Committee</li> <li>Audit and Assurance Committee</li> <li>Charitable Funds Committee</li> <li>Strategic Workforce Group</li> <li>Mental Health Act Assurance Committee</li> </ul>		Cathy Ellis
45	4.30	Any other urgent confidential business		Cathy Ellis